

# BUBBENHALL PARISH COUNCIL

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**TO: All Councillors, Bubbenhall Parish Council**

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 10<sup>th</sup> December 2024 at 7.30pm. Please forward any apologies for absence to me or the Chair.

A handwritten signature in blue ink, appearing to read 'Tracie Ball'.

Tracie Ball  
Clerk and RFO  
4<sup>th</sup> December 2024

*Members of the public and press are welcome to attend.*

## A G E N D A

92. **Apologies:** to receive apologies and approve reasons for absence.
93. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.
94. **Declarations of interest**
  - 94.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.
  - 94.2 To receive, consider and approve any requests for dispensation relating to Agenda items.
95. **Minutes of previous meeting:** 8<sup>th</sup> October 2024 and 12<sup>th</sup> November 2024
96. **Information items:** to consider and discuss items for information and comment if appropriate:
  - 96.1 County Councillor report
  - 96.2 District Councillor report
97. **Progress reports/information from working groups and committees,** items of update for Parish Council – to consider/decide matters relating to each as required.
  - 97.1 Emergency, and village defibrillators
  - 97.2 Warm Spaces initiative
  - 97.3 Field and play area.
  - 97.4 Village Green.
  - 97.5 Highways and footpaths,
  - 97.6 Publicity & Communications.
  - 97.7 Gateway Liaison
  - 97.8 Country Park Liaison including footbridge.
  - 97.9 Landfill/Quarry Liaison
  - 97.10 Crime Prevention and Police
    - 97.10.1 Update regarding the improvement of the gate next to the Village Hall after the damage which recently occurred, and to set a budget for the additional work
98. **Planning applications and other statutory and non-statutory consultations:**
  - 98.1 Update on SWLP
  - 98.2 To receive information on planning applications and decide any actions as appropriate.
99. **Adoption of Policies;** review and adoption policies. New Finance Regulations.

#### **100. Finance**

- 100.1 To approve accounts for payment.
- 100.2 Finance update for approval, to include bank reconciliation.
- 100.3 To note payments received.
- 100.4 To confirm payment of Clerk's and Councillors Expenses.
- 100.5 To confirm the date of an extra meeting for the 2025-26 Budget.

#### **101. Matters relating to the parish from Councillors and Clerk** – to consider/decide matters relating to each as required.

- 101.1 Any other matter arising.

#### **102. Future Agenda Items** – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

#### **103. Parish Council Communications (information for sharing)** - To receive suggestions for items for the Village website, Parish Council Facebook Page, and Bubbenhall E-news.

#### **104. Date of Next Meetings** – To confirm Tuesday 28<sup>th</sup> January 2024 for the for the next regular meeting of the Parish Council at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear days before the meeting is held.

#### **105. Confidential matters:** to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

#### **Exclusion of Press and Public**

**In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.**